

Bainbridge Island Police Department
Jeffrey Horn, Interim Chief of Police

Accepted
My Smith
11/18/19



Memorandum

DATE: November 15, 2019
TO: Morgan Smith, City Manager
FROM: Jeff Horn, Interim Chief of Police
RE: **Resignation/Retirement**

Please accept this letter as my formal notification that I will be resigning from my position as Interim Chief. My last day will be December 5, 2019. I will also be retiring from Washington State Law Enforcement.

It has been my honor to serve the residents of the City of Bainbridge Island for the past 5 years and be a member of the Bainbridge Island Police Department. It is with a heavy heart that I move on to other opportunities. I will work with Interim Deputy Chief Weiss in the time before my last day to get him up to speed and ready for the transition to the new chief. While I have had many successes during my time here, I will say that serving as the Accreditation Manager and helping the department become State Accredited for the first time in history was very rewarding.

I wish you and the department success as I transition out.

Respectfully,

A handwritten signature in black ink, appearing to read "Jeff Horn".

Jeff Horn